



### The Value of Facility Management Function

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Very often, the facility management (FM) function is viewed to be responsible to fix things when they are broken, prevent things from failing, keeping things looking good and to do what it takes to keep the facilities up and running. If that is the perceived FM function, it confines FM to a reactive role.

FMer, you know as well as I do that FM has the potential to be proactive, thus, adding value to organisations. Many FMers would ask how does FM gets started to develop strategies in working towards demonstrating its value-add to the organisation?

To begin with, **KNOW**:

- who is the customer and who are the stakeholders
- the importance of FM on the performance of the organisation
- role of FM in the organisation's sustainability strategy
- the present cost of operations and maintenance versus the best practices
- the direct and consequential cost of facilities system and equipment downtime
- the strategies in performing the maintenance and to what standards
- what activities to be focused on and the efforts needed to avoid breakdowns
- what resources are available and whether they support a proactive approach

By knowing and understanding the above, will enable a FMer to work on strategies that define

- the value of work,
- the roles of the respective FM team members,
- the sources of waste
- the quality management system
- training of the team
- how to measure the performance; & etc

In doing so, FM can then move from what perceived to be operational role to a strategic element of organisation asset management.

It has been the wish of most FMers for a "Blueprint for FM Excellence" and FMSolutions is committed to working to provide that drive. We will appreciate that you can share your ideas, thoughts, and experiences with us.

### Upcoming FM Workshop in Singapore

- **FMP : Planning & Project Management**  
6-7 September 2010  
(fully booked)
- **FMP : Leadership & Management**  
21 - 22 October 2010  
(fully booked)
- **FMP : Leadership & Management**  
1 - 2 November 2010
- **FMP : The Business of FM**  
25 - 30 November 2010

[Click here for more details](#)

### Showcase for FM Books:

*Together, let's make a difference in facility management.....*



### Time Management in Facility Management

Learn about tactics and tools for regaining focus on responsibilities and an effective use of time and energy

*"I practiced the art of getting more things done rather than getting the really important things done well."*  
-R. Alec Mackenzie

Most facilities management practitioners face a daily dilemma: too much to do and not enough time to do it in. There are too many opportunities to pursue too many problems to solve, too many projects to work on, too many people to please, too many people wanting too many pieces of your time.

Rising pressures in all aspects of the organization forces facilities staff to rethink what time means and how they can squeeze the most out of each minute. In many ways, however, time management is simply common sense. But just because it's common sense doesn't mean it's common practice. And it certainly doesn't make it easy.

[Click here to find out more](#)